

School Fee Remission Scheme 2019-20**1. Purpose**

- To care for the needy students
- To provide financial assistance for the parents who may have problem for submitting school fee

2. The scheme

- The school fee remission will be granted for full or half, depending on the financial situation of the applicant's family

3. Amount of School Fee Remission

There are two levels of remission:

- i) FULL: No need to submit the school fee
- ii) HALF: Submit half amount of the school fee (i.e. \$1500 per year)

4. Assessment of eligibility

Adjusted Family Income (AFI)*	Level of Remission
\$0 – \$40,240	FULL
\$40,241 – \$77,810	HALF

5. Application procedures

- i) Download from the school website or collect from the General Office the application form. (No need to submit the form if the Eligibility Certificate from SFAA has been submitted)
- ii) Submit the completed form together with the originals and copies of the supporting documents to the General Office.
- iii) Before the notification of the result, student should have to pay full amount of school fee.

6. The school authority reserves the right for the final approval of the application.

The SFAA will use the "Adjusted Family Income" (AFI) mechanism as the means test to assess the eligibility of a family for student financial assistance and its assistance level. The AFI mechanism is based on the following formula:

$$AFI = \frac{\text{Gross annual income of the family}}{\text{Number of family members} + (1)}$$

- Gross annual income of the family includes the annual income of the applicant and his/her spouse; 30% of the annual income of unmarried child / children residing with the family if applicable; and the contribution from relatives / friends if applicable.
- The members of a family normally refer to the applicant, his/her spouse, unmarried child / children residing with the family and the dependent parent(s) who are supported by the applicant and/or his/her spouse (Please refer to the Guidance Notes on Application for Assessment of Eligibility for definition of "Dependent Parent").
- For single-parent families of 2 to 3 members, the 'plus 1 factor' in the divisor of the AFI formula will be increased to 2.